

**EAST ORANGE GENERAL HOSPITAL VACANCY LIST
PROSPECT EOGH INC.**

EAST ORANGE GENERAL HOSPITAL IS AN EQUAL OPPORTUNITY EMPLOYER

Friday, June 30, 2017

Department	Job Title	Requirements	# of Pos.	Weekly Hours	Shift	Status
<u>3 MAIN</u>	Registered Nurse	Current N.J. license. (American Heart Association)-BLS. 1 year experience in Behavioral Health preferred. Must be able to work every other weekend	1	37.5	Days	FT
			1	37.5	Nights	FT
<u>4 MAIN</u>	Registered Nurse	Current N.J. license. (American Heart Association)-BLS. 1 year experience in Behavioral Health preferred. Must be able to work every other weekend.	1	37.5	Evenings	FT
			1	22.5	Evenings	PT
			1	24	Nights	PT
	Mental Health Aide	High school diploma. 1 year experience a nursing assistant.	1	22	Nights	PT
<u>BEHAVIORAL HEALTH UNIT – OUTPATIENT</u>	Psychotherapist	Masters in Social Work LSW or LCSW required and 1 year experience in behavioral health including internship	1	37.5	Days	FT
	Program Manager	Masters in Counseling, Psychology, Social Work or related field. LPC or LCSW required 3 year's experience in behavioral health	1	37.5	Days	FT
<u>CARDIOLOGY</u>	EKG/EEG Technician	High School graduate. 6 months experience as a Telemetry Technician or EKG technician preferred, or on-site training with completion and fulfillment of competency requirements for electrocardiography, EKG rhythm interpretation and CPR (BLS).	1	7.5	Varies	PD
<u>CENTRAL DISTRUBITION</u>	Storeroom/Receiving Clerk	High School Diploma or its equivalent and previous years of related experience. Has knowledge of commonly-used concepts, practices, and procedures within a particular field.	1	37.5	Days	FT
<u>CENTRAL STERILE</u>	Sterile Processing Technician	High School or equivalent. Preferably attended a sterile processing school program. Certification in sterile processing. Licensed to operate ethylene oxide gas sterilizer.	1	37.5	Days	FT

<u>CONTINUING CARE</u>	Case Manager	R.N, preferably BSN. Case Manager Certification and (BLS) from the American Heart Association required Med/Surg. And Critical Care experienced required	1	37.5	Days	FT
	Emergency Room Case Manager	R.N, preferably BSN. Case Manager Certification and (BLS) from the American Heart Association required Med/Surg. And Critical Care experienced required	1	37.5	Days	FT
	Clinical Appeals Specialist	Graduate RN, preferably BSN Three to five (3-5) years' experience in case management or utilization review either in an acute care or insurance setting.	1	37.5	Days	FT
<u>EMERGENCY DEPARTMENT</u>	Registered Nurse	Current NJ license. (American Heart Association)-BLS, ACLS and PALS. Training will be provided. Additional sign on bonus for 5 or more years' experience for full time nurses	1	7.5	Varies	PD
			1	25	Varies	PT
	Clinical Coordinator	BLS required, BSN preferred. Current NJ license, ER experience is required and a minimum of 3 years supervisory experience preferred	1	37.5	Days 7a-7p	FT
	ERT (Emergency Room Tech)	High school diploma or equivalent. One year experience preferred. BLS from the American Heart Association	1	15	Varies	PD
	Manager	New Jersey State RN License, 3 years Medical Surgical experience and 2 years management experience, BSN required, MSN preferred; National Certification required within two years American Heart Association BLS/ACLS required	1	37.5	Days	FT
<u>EMPLOYEE HEALTH SERVICES</u>	Clinical Coordinator	New Jersey State RN License. Minimum 4 years RN experience and past experience in employee health or occupational health preferred	1	37.5	Days	FT
	Secretary	High school diploma or equivalent Administrative writing skills, deadline-oriented, attention to detail, ability to multi-task, and strong organizational skills. Strong MS Excel experience a must and a minimum 2 years relevant experience in Employee Health office.	1	37.5	Days	FT
<u>ENVIRONMENTAL SERVICES</u>	Environmental Services Aide	High school diploma or equivalent. Must be Customer focused and have great interpersonal skill. Must be flexible with assignments	2	37.5	Days 7am-3pm	FT
			1	24	Nights	PT
			1	24	Days	PT

<u>FINANCE OPS</u>	Manager, Staffing Officer	Masters' Degree on Nursing or Health Care Administration. At least minimum 3 years of advanced Nursing experience in a middle management or top level management position, to include knowledge of hospital finances. Basic knowledge of business and management principle involved in staffing.	1	37.5	Days	FT
	Operational Improvement Manager	MBA or Master's degree in healthcare or financial management desired. BS degree in relevant field required 5+ years of experience in healthcare operations or financial management. Operations finance acumen required (i.e. Decision support/business analytics/productivity/performance metrics) Must be highly analytical both at a broad strategic level as well as detailed operational level	1	37.5	Days	FT
<u>FOOD AND NUTRITIONAL SERVICES</u>	Clinical Dietician	Bachelor's degree in Nutrition or related field required. Must have R.D. registration. Excellent oral and written communications skills required. Computer skills required. Preferred experience with Electronic Medical Recording.	1	16	Varies	PT
	Food Associate	High School Diploma or equivalent. Previous working experience in food service will be considered and is preferred.	1	22	Days	PT
			1	7.5	Varies	PD
<u>HEMODIALYSIS IP</u>	Hemo Tech	High School Diploma or equivalent. One year of Hemodialysis experience preferred. Hemodialysis Technician Certification School graduate, will consider training	1	37.5	Days (8a-4:30p)	FT
	Registered Nurse	Current NJ license or letter of permission from the New Jersey State Board of Nursing to practice in the state of New Jersey. One year of hemodialysis experience. One year of med/surgical nursing preferred. ICU/CCU experience preferred. BLS from the American Heart Association required.	1	37.5	Days	FT
<u>INFECTION PREVENTION</u>	Director	Bachelors' degree in nursing or other health care related fields, Current NJ State RN license and CIC certified. Must have experience as an infection control practitioner. Certified in Infection Control by the CBIC	1	37.5	Days	FT

<u>INSERVICE EDUCATION</u>	Critical Care Educator	RN, MSN required, critical care experience and at least two years' experience preferred. BLS/ACLS from the American Heart Association, Critical care training and education required.	1	37.5	Days	FT
<u>ICU INTENSIVE CARE UNIT</u>	Registered Nurse	Current NJ license; BLS, ACLS (American Heart Association); Arrhythmia, ventilator and telemetry certifications and one year experience in both telemetry and ventilators required. One year experience in critical care and critical care certification preferred. One year sign on bonus for full time nurses	5	37.5	Days (7a-7p)	FT
			6	12.5	Days	PD
	Manager	New Jersey State RN License, 3 years Medical Surgical experience and 2 years management experience, BSN required, MSN preferred; National Certification required within two years American Heart Association BLS/ACLS required	1	37.5	Days	FT
<u>INFORMATION TECHNOLOGY</u>	IT Helpdesk/Operator	High School Diploma or equivalent Customer service experience and 1 year Switchboard Operator experience	2	7.5	Varies	PD
<u>LABORATORY</u>	Medical Technologist	Baccalaureate degree in Medical Technology or equivalent preferred; Associate degree acceptable if experience criteria are met (must meet NJ State Department of Health regulation for Technologist). ASCP or equivalent preferred.	1	37.5	Days	FT
<u>THE METABOLIC & BARIATRIC CENTER</u>	Manager	Associate degree or higher Medical office experience required. Medical billing experience required. Experience managing others required.	1	37.5	Days	FT
<u>NURSING ADMINISTRATION</u>	Unit Secretary	High School Diploma or equivalent. One year experience preferred.	1	15	Varies	PT
			1	7.5	Varies	PD
	Nursing Supervisor	Current New Jersey RN License, BSN preferred. Three to five years management experience preferred.	2	37.5	Evening	FT
			1	7.5	Nights	PD
	Patient Care Tech (PCT)	High school diploma required. Experience preferred. Certified Nursing Assistant a plus. (BLS) from the American Heart Association required	1	22.5	Evenings	PT

<u>OPERATING ROOM</u>	Operating Room Technician	Graduate of High School and scrub technologist program, current certification as an OR Technologist (CST), minimum of 1 year experience, must obtain national certification after 2 years of employment and maintain the required certification and continuing education. BLS required.	1	37.5	Days	FT
<u>PATIENT ACCESS</u>	Patient Access Associate	Requires High School Diploma. Ability to type and effectively use a personal computer is essential. Minimum of one-year experience in a health care environment and previous knowledge of Healthcare Insurance carriers preferred.	3	7.5	Varies	PD
			1	37.5	Evenings	FT
<u>PATIENT ACCOUNTS</u>	Follow-Up Clerk	High School Diploma required. Prior experience working in a Hospital Credit & Collection Department or Collection Agency would be helpful. Basic use of a computer is required. Good communication and customer relation skills are a must	3	37.5	Days	FT
<u>PATIENT TRANSPORTER</u>	Patient Transport	High School Diploma or equivalent. One year experience preferred	2	7.5	Days, Evenings	PD
<u>PHYSICAL REHAB</u>	Physical Therapist	Bachelors, Master's or Doctor of Physical Therapy (DPT) preferred NJ Licensed Physical Therapist CPR certification. Current NJ Licensure as a Physical Therapist, experience a plus but will accept new grads. Schedule can be flexible, no evenings required.	1	7.5	Varies	PD
<u>PSYCHIATRIC EMERGENCY SCREENING SERVICES (P.E.S.S)</u>	Mental Health Screener	Degree in Psychology or Social Work plus one year's experience. Mental Health Screener certification is a plus	4	7.5	Varies	PD
<u>RADIOLOGY</u>	Mammography Technician	Completion of a two year approved School of Radiologic Technology .One year full time experience as a Mammography Technologist Valid state radiology registration as required by state law	1	7.5	Varies	PD

<u>RESPIRATORY</u>	Respiratory Therapist	Graduate with certificate of completion from an AMA approved Respiratory Care Program Valid current NJ license Certification as a Certified or Registered Respiratory Therapist by the NBRC Must maintain current health care provider BLS certification from Maintain Current ACLS Certification	1	37.5	Days	FT
			1	25	Varies	PD
<u>SAFETY & SECURITY</u>	Security Officer	High School Diploma Required or Equivalent NJ Driver License and NJ SORA required 3 years' experience in the law enforcement or 2 years in healthcare security Must be able to work every other weekend.	2	37.5	Days	FT
			1	24	Evenings	PT
			1	15	Evenings	PD
			1	24	Evenings	PT
<u>WOMEN'S HEALTH CENTER</u>	Medical Assistant	Requires Medical Assistant or Medical Technology training/ certification and BLS certification. Minimum of one-year experience in health care environment.	1	37.5	Days	FT